



CROWNE PLAZA®

HOTELS & RESORTS

SALES AGREEMENT

RE: EPU-Enugwu Agidi Progressive Union, USA (EPU-USA) Thursday, 06/30/2022 – Sunday 3rd 2022

Guest Rooms: This Agreement applies to the following block of guest rooms

	Occupancy	Standard Double		Standard King	
		Rooms	Excl. Rate	Rooms	Excl. Rate
Thu 06/30/2022	S/D	15	\$109.00	10	\$109.00
Fri 07/01/2022	S/D	30	\$109.00	25	\$109.00
Sat 07/02/2022	S/D	30	\$109.00	25	\$109.00

Each additional person beyond double occupancy will be \$15.00.

These rates do not reflect additional taxes and service charges.

All Guestrooms are smoke-free.

Rates do not include applicable state and local taxes, currently 13%, or the following automatic or mandatory charges (e.g., resort charges): No automatic or mandatory charges are tips, gratuities, or services charges for employees, unless otherwise expressly stated.

Rates will be available 3 days prior and 3 days after the Event Dates indicated in the Room Block, subject to availability of guest rooms at the time of reservation.

Rooms Non-Commissionable: The group room rates listed above are net non-commissionable. **Total**

Guest Room Night Commitment: Customer’s total guest room night commitment is 105.

Cut-off Date: The “cut-off date” for reserving rooms in the Room Block is 5:00 PM local time at hotel on 6/10/22 After the cut-off date, it is at Hotel’s discretion whether to accept additional reservations, which will be subject to prevailing rates and availability. Failure to reserve rooms in the Room Block prior to the cut-off date does not reduce Customer’s total guest room night commitment and does not impact the “Attrition” or “Cancellation” provisions below. 20% attrition allowance/ 80% performance.

CONCESSIONS

Crowne Plaza Greenbelt is pleased to offer the following concessions:

- 1 complimentary suite parlor for 2 nights with 80% room pickup (84 room nights) • Discounted rate of \$109.00 to include 2 breakfast coupons per room.
- Additional breakfast can be purchased at the front desk for at \$12.00 inclusive of tax and service charge (Kids 12 & under free)
- Rewards meeting planner points
- Complimentary high-speed wireless access in all sleeping rooms
- 24-hour fitness room access
- Complimentary shuttle with in a 3-mile radius of the hotel, by appointment
- \$2,000 deposit carried over from 2020.

- **2 bottles of wine per table at \$9.95 per bottle. Corkage fee \$9.95**

PLEASE NOTE THAT IF THE ORGANIZATION IS TAX EXEMPT IN THE STATE OF MARYLAND, WE WILL NEED A TAX-EXEMPT FORM BY June 1st 2022

RESERVATION PROCEDURE AND RELEASE OF ROOMS

Individual Call- In Reservations: Guest room reservations will be made by individual call-in, arrival/departure dates, and types of accommodates desired for each individual base on group agreement. Reservations cancellation is 24 hours prior to arrival for individuals. A Credit card is required to guarantee each reservation. Reservations can be made at 1-877-270-1393.

CHECK IN/CHECK OUT TIME

Check-in time is 3:00 PM. Room assignments prior to this time are subject to availability. Hotel will make every effort to accommodate requests but cannot guarantee an early check in or late departure. Check-out time is 11:00 AM. Prior to check out, individual guests may make late check- out requests on a case-by-case basis, based on availability the hotel will accommodate with no penalty.

DEPOSIT AND OPTION DATE

The hotel is holding a \$2,000 deposit from the original contract signed 2/14/2020 and this will be applied to the rescheduled booking as outlined in this contract.

PAYMENT SCHEDULE: Deposit will be made as indicated below.

Amount Due	Due Date
Final estimated remaining balance	14 days before, if paid by check, 3 days before, if paid by credit card,

FUNCTION SPACE/SCHEDULE OF EVENTS

This Agreement applies to the following events and function space:

Date	Time	Event Class	Room	Setup	# of Attendees	Room Rental
Fri, 07/01/22	9:00 AM - 5:00 PM	Meeting	Salon A	Classroom 3 per 8 ft	80	\$12 per person charge for outside catering
Sun, 07/03/22	6:00 PM - 2:00 AM	Dinner Plated	Grand ballroom	Rounds	200	Waived with F&B minimum





